

June 8, 2022

A regular meeting of the Westfield School Committee was held on Wednesday, June 8, 2022 at 7:00 pm. The meeting was held in the City Council Chambers located at 59 Court Street, Westfield, MA. Members present by roll call were: Ramon Diaz, Kathleen Hillman, Diane Mayhew, Bo Sullivan, Heather Sullivan, Tim O'Connor, and Chairman Michael McCabe.

Chairman McCabe announced that the meeting would begin momentarily.

At 7:02 pm Chairman McCabe called the meeting to order.

1. Pledge of Allegiance
2. Public participation, excluding personnel:  
Amanda Charter, Westfield  
Amanda stated that she has two children that attend Munger Hill Elementary School. She spoke about the recent school shooting in Texas and shared her concerns about safety in our schools.
3. Westfield Technical Academy representative  
Westfield Technical Academy's student representative, Nadeef Khan, was in attendance and provided an update regarding events.
4. Westfield Intermediate School presentation  
Katie Bourque, principal of Westfield Intermediate School, spoke about the telescope that was donated by the Westfield Middle School's Astronomy club.
5. Approval of the May 16, 2022 regular School Committee meeting minutes  
Ramon Diaz moved, Heather Sullivan seconded to approve the regular School Committee meeting minutes of May 16, 2022. All were in favor. Motion passes.
6. 2<sup>nd</sup>/final reading, by title only, of School Committee policies
  - a. File: AC Non-Discrimination Policy including Harassment and Retaliation  
Kathleen Hillman moved, Heather Sullivan seconded a 2<sup>nd</sup>/final reading, by title only, of School Committee policy File: AC Non-Discrimination Policy including Harassment and Retaliation. All were in favor. Motion passes.
  - b. File: ACAB Sexual Harassment Policy  
Kathleen Hillman moved, Diane Mayhew seconded a 2<sup>nd</sup>/final reading, by title only, of School Committee policy File: ACAB Sexual Harassment Policy. All were in favor. Motion passes.
  - c. File: ACE Nondiscrimination on the Basis of Disability  
Kathleen Hillman moved, Diane Mayhew seconded a 2<sup>nd</sup>/final reading, by title only, of School Committee policy File: ACE Nondiscrimination on the Basis of Disability. All were in favor. Motion passes.

- d. File: BEDH Public Comment at School Committee Meetings  
Kathleen Hillman moved, Diane Mayhew seconded a 2<sup>nd</sup>/final reading, by title only, of School Committee policy File: BEDH Public Comment at School Committee Meetings. All were in favor. Motion passes.
- e. File: GBA Equal Opportunity Employment  
Kathleen Hillman moved, Diane Mayhew seconded a 2<sup>nd</sup>/final reading, by title only, of School Committee policy File: GBA Equal Opportunity Employment. All were in favor. Motion passes.
- f. File: IGB Support Services Program  
Kathleen Hillman moved, Diane Mayhew seconded a 2<sup>nd</sup>/final reading, by title only, of School Committee policy File: IGB Support Services Program. All were in favor. Motion passes.
- g. File: IJ Instructional Materials  
Kathleen Hillman moved, Diane Mayhew seconded a 2<sup>nd</sup>/final reading, by title only, of School Committee policy File: IJ Instructional Materials. All were in favor. Motion passes.
- h. File: JB Equal Educational Opportunities  
Kathleen Hillman moved, Diane Mayhew seconded a 2<sup>nd</sup>/final reading, by title only, of School Committee policy File: JB Equal Educational Opportunities. All were in favor. Motion passes.

7. Report of the signed weekly warrants

Heather Sullivan reported the following warrants were signed:

- May 13, 2022 – 13 batches totaling \$409,654.33
- May 20, 2022 – 28 batches totaling \$379,784.42
- May 27, 2022 – 38 batches totaling \$579,238.76
- June 3, 2022 – 22 batches totaling \$729,140.24

8. Acceptance of Westfield Public Schools Financial Statements

Diane Mayhew moved, Heather Sullivan seconded to accept the Westfield Public Schools Financial Statements, as presented.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Diane Mayhew	X	
Tim O'Connor	X	
Heather Sullivan	X	
Ramon Diaz	X	
Kathleen Hillman	X	
Bo Sullivan	X	
Chairman McCabe	<u>X</u>	
	7	0 - motion passes

9. Approval of Budget Transfers

Bo Sullivan moved, Ramon Diaz seconded to approve the following budget transfer:

Amount	From Account	To Account
\$50,000	57223330-533011 SPED Out of District Transportation	57284330-533000 Regular Pupil Transportation

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Heather Sullivan	X	
Ramon Diaz	X	
Kathleen Hillman	X	
Diane Mayhew	X	
Tim O'Connor	X	
Bo Sullivan	X	
Chairman McCabe	<u>X</u>	
	7	0 - motion passes

Bo Sullivan moved, Ramon Diaz seconded to approve the following budget transfer:

Amount	From Account	To Account
\$9,000	50029142-578203 System Professional Development	50029236-510000 Professional Development, Payroll

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Ramon Diaz	X	
Kathleen Hillman	X	
Diane Mayhew	X	
Tim O'Connor	X	
Heather Sullivan	X	
Bo Sullivan	X	
Chairman McCabe	<u>X</u>	
	7	0 - motion passes

Bo Sullivan moved, Ramon Diaz seconded to approve the following budget transfer:

Amount	From Account	To Account
\$22,000	57223330-533012 SPED Summer Transportation	50083412-521101 Heating Fuel, Natural Gas

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Kathleen Hillman	X	
Diane Mayhew	X	
Tim O'Connor	X	
Heather Sullivan	X	
Ramon Diaz	X	
Bo Sullivan	X	
Chairman McCabe	<u>X</u>	
	7	0 - motion passes

Bo Sullivan moved, Ramon Diaz seconded to approve the following budget transfer:

Amount	From Account	To Account
\$90,000	57223330-533011 SPED Out of District Transportation	50083413-521001 Utilities, Electricity

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Diane Mayhew	X	
Tim O'Connor	X	
Heather Sullivan	X	
Ramon Diaz	X	
Kathleen Hillman	X	
Bo Sullivan	X	
Chairman McCabe	<u>X</u>	
	7	0 - motion passes

Bo Sullivan moved, Ramon Diaz seconded to approve the following budget transfer:

Amount	From Account	To Account
\$30,000	52802230-511200 WIS FT Art Teacher	50083413-521001 Utilities, Electricity

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Tim O'Connor	X	
Heather Sullivan	X	
Ramon Diaz	X	
Kathleen Hillman	X	
Diane Mayhew	X	
Bo Sullivan	X	
Chairman McCabe	<u>X</u>	
	7	0 - motion passes

Bo Sullivan moved, Ramon Diaz seconded to approve the following budget transfer:

Amount	From Account	To Account
\$10,000	57223330-533012 SPED Summer Transportation	55482421-520000 Maintenance of Grounds, Purchase of Services

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Heather Sullivan	X	
Ramon Diaz	X	
Kathleen Hillman	X	
Diane Mayhew	X	
Tim O'Connor	X	
Bo Sullivan	X	
Chairman McCabe	<u>X</u>	
	7	0 - motion passes

Bo Sullivan moved, Ramon Diaz seconded to approve the following budget transfer:

Amount	From Account	To Account
\$20,000	50078520-570003 System Wide Insurance Program, Workers' Compensation	55482421-520000 Maintenance of Grounds, Purchase of Services

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Ramon Diaz	X	
Kathleen Hillman	X	
Diane Mayhew	X	
Tim O'Connor	X	
Heather Sullivan	X	
Bo Sullivan	X	
Chairman McCabe	<u>X</u>	
	7	0 - motion passes

Bo Sullivan moved, Ramon Diaz seconded to approve the following budget transfer:

Amount	From Account	To Account
\$30,000	50078520-570006 System Wide Insurance Program, Unemployment	55482421-520000 Maintenance of Grounds, Purchase of Services

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Kathleen Hillman	X	
Diane Mayhew	X	
Tim O'Connor	X	
Heather Sullivan	X	
Ramon Diaz	X	
Bo Sullivan	X	
Chairman McCabe	<u>X</u>	
	7	0 - motion passes

Bo Sullivan moved, Ramon Diaz seconded to approve the following budget transfer:

Amount	From Account	To Account
\$40,000	50072233-511110 Instructional Support, PT Hourly Employees	50067239-511400 System Substitute

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Diane Mayhew	X	
Tim O'Connor	X	
Heather Sullivan	X	
Ramon Diaz	X	
Kathleen Hillman	X	
Bo Sullivan	X	
Chairman McCabe	<u>X</u>	
	7	0 - motion passes

Bo Sullivan moved, Ramon Diaz seconded to approve the following budget transfer:

Amount	From Account	To Account
\$20,000	52601230-511200 Paper Mill, FT Teachers	50068324-512200 Long Term Substitute Teacher

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Tim O'Connor	X	

Heather Sullivan	X	
Ramon Diaz	X	
Kathleen Hillman	X	
Diane Mayhew	X	
Bo Sullivan	X	
Chairman McCabe	<u>X</u>	
	7	<u>0</u> - motion passes

Bo Sullivan moved, Ramon Diaz seconded to approve the following budget transfer:

Amount	From Account	To Account
\$50,000	52923233-511100 WMS Special Education Other, FT Hourly Employees	52523233-511100 Munger Hill Other SPED, FT Hourly Employees

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Heather Sullivan	X	
Ramon Diaz	X	
Kathleen Hillman	X	
Diane Mayhew	X	
Tim O'Connor	X	
Bo Sullivan	X	
Chairman McCabe	<u>X</u>	
	7	<u>0</u> - motion passes

Bo Sullivan moved, Ramon Diaz seconded to approve the following budget transfer:

Amount	From Account	To Account
\$24,000	54023233-511100 SPED Services Other VOC, FT Hourly Employees	54025230-511200 VOC Teacher TBE, FT Teacher

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Ramon Diaz	X	
Kathleen Hillman	X	
Diane Mayhew	X	
Tim O'Connor	X	
Heather Sullivan	X	
Bo Sullivan	X	
Chairman McCabe	<u>X</u>	
	7	<u>0</u> motion passes

#### 10. Superintendent's Reports

##### a. Acceptance of Gifts/Donations

Tim O'Connor moved, Ramon Diaz seconded to accept the following gifts/donations:

- Fort Meadow Early Childhood Center, Life Touch National School Studios/Shutterfly LLC, \$524.72, educational purposes, gift account
- Highland Elementary School, Shutterfly, \$1,085.75 educational purposes, gift account
- Highland Elementary School, Stop & Shop, \$73.00, educational purposes, gift account

- Westfield Intermediate School, Westfield Middle School Astronomy Club, telescope valued at \$250.00, school use
- Westfield Middle School, Jennifer Ruddock, Westfield, Silhouette valued at \$299.00, 3D printer valued at \$350.00 school use
- Westfield Middle School, Elliot Fire Sprinkler Systems, Cricut Marker, valued at \$475.00

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Kathleen Hillman	X	
Diane Mayhew	X	
Tim O'Connor	X	
Heather Sullivan	X	
Ramon Diaz	X	
Bo Sullivan	X	
Chairman McCabe	<u>X</u>	
	7	0 motion passes

Tim O'Connor thanked everyone for their generosity.

b. Superintendent's update

Superintendent Czaporowski updated the committee on: career week, sporting events, and stated the last date of school was June 17, with an early release.

11. Mayor's update:

Mayor stated he was thrilled to be a part of the graduation ceremonies, thanked Korey Bruno (chorus) and Patrick Kennedy (band). Also, noted that he spent many years as a part of the police department and felt that we do good job on safety in our schools.

12. School Committee update:

Kathleen Hillman noted that she attended the graduation ceremonies and congratulated Greg Miller on his appointment as Principal of Westfield Middle School.

A moment of silence was observed for the recent tragic school shooting that occurred in Uvalde, Texas.

13. Items for referral to subcommittees: none

14. Old business:

Chairman McCabe spoke about the motion to table agenda item #6 Fort Meadow Early Childhood Center options from the May 16, 2022 School Committee meeting. A motion was made to table this agenda item and that the motion failed because of one no vote. It was noted that this is not accurate because the vote doesn't need to be unanimous to table an item. Therefore, this item will be on the June 22, 2022 meeting.

15. Subcommittee Reports/Recommendations

- a. Reports: none
- b. Minutes: none

16. Any other items not reasonably anticipated 48 hours prior to the meeting:

17. Next regular School Committee meeting: Wednesday, June 22, 2022

At 7:58 pm Ramon Diaz moved, Bo Sullivan seconded to adjourn the meeting. All were in favor. Motion passes.

Mr. Stefan Czaporowski, Superintendent of Schools  
Clerk – Westfield School Committee

A true copy, Attest:

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Diane Mayhew, secretary  
Westfield School Committee

DM/cm