



Turkey Document Checklist

If you hold a valid US, UK, Ireland or any Schengen country visa or residence permit, then you are eligible to apply for a Turkey eVisa. Otherwise, you should opt for a sticker visa

Turkey Tourist E-visa Checklist

Document	Description
Passport Front Page	Clear scanned picture of passport front page
Passport Back Page	Clear scanned picture of passport front page
Valid Visa/Residence Permit	Valid visa or resident permit of UK, USA, Ireland or any Schengen country

Turkey Tourist Sticker Visa Checklist

Document	Description	Format
Appointment Letter		
Visa Application Form	<ul style="list-style-type: none">Should be filled manually by blue or black ink in block lettersStick 1 white background photograph with size 2.5inch x 2.5inch	Visa Application Form
Original Passport	Passport must be valid for at least 6 months upon arrival in Türkiye and should have at least 2 full blank pages available in it	
Passport Scanned Copy	<ul style="list-style-type: none">Only of front and back pageAlso attach if you have any valid visas (US, UK & Schengen only)	
Original Previous Passport	Applicable only for those applying visa from Hyderabad jurisdiction <ul style="list-style-type: none">Previous passport needs to be submitted if current passport is issued after 2015.In case of lost passport FIR copy must be submitted	
2 Passport Sized Photographs	<ul style="list-style-type: none">White background against2.5inch x 2.5inch size	

Cover Letter	<ul style="list-style-type: none"> Signed by the applicant Should mention purpose, duration of stay, occupation, expenses and accompanying persons if any 	Cover Letter Template
Hotel reservation	<ul style="list-style-type: none"> Hotel Voucher with check in & check out date, contact no. and address of hotel 	
Round trip flight ticket		
Original Authorization Letter	<ul style="list-style-type: none"> Should be signed by the applicant if the application is submitted by a third party agent 	Authorization Letter Template
If employed	<ul style="list-style-type: none"> Original employer NOC: should contain applicant name, designation and original signature from HR/reporting manager along with a company seal Salary account bank statement: should be of last 6 months. Original or copies sealed and signed by bank. Balance should be 1 lakh per person. Indian Bank statement is required. Should not be older than 1 week from appointment date Salary Slips/Certificates: should be of the last 3 months Income tax returns (ITR) and form 16 with signature for last 1 year (applicable only if you are applying from Hyderabad jurisdiction) 	Employer NOC Template
If self-employed	<ul style="list-style-type: none"> Original Leave letter: should be on personal business letter head. Should contain applicant name, designation and original signature from HR/reporting manager along with a company seal Saving account bank statement: should be of last 6 months. Original or copies sealed and signed by bank. Balance should be 1 lakh per person. Indian Bank statement is required. Should not be older than 1 week from appointment date GST or Company Registration Copy: For those applicants applying in Mumbai/Hyderabad jurisdiction - this document needs original notary and mantralaya/MEA stamp If Proprietor/Partner/Director: Applicant needs to provide proof in which applicant/company name should be mentioned. Original notary and Mantralaya/MEA attestation needs to be done for each applicant. Last 6 month's personal bank statement (original or copies attested by bank) 	Employer NOC Template
If retired	<ul style="list-style-type: none"> Retirement documents: any document proving retirement & income proof. Should be in original or copies should be attested. Personal bank statement: Must be of last 6 months. Original or copies attested by bank. Should not be older than 1 week from appointment date 	
If student	<ul style="list-style-type: none"> Letter from the school/university Student ID copy Personal bank statement: Must be of last 6 months. Original or copies attested by bank. Should not be older than 1 week from appointment date 	School NOC Template
If freelancer	<ul style="list-style-type: none"> Contract document: Any document signifying freelancer status Leave/cover letter as applicable Personal bank statement: Must be of last 6 months. Original or copies attested by bank. Should not be older than 1 week from appointment date 	

If sponsored	<ul style="list-style-type: none"> • Sponsorship letter: signed by the sponsor in original • Sponsor personal bank statement: Must be of last 6 months. Original or copies attested by bank. Should not be older than 1 week from appointment date • Sponsor ITR: of the last 1 year (applicable only if you are applying from Hyderabad jurisdiction) • If the sponsor lives abroad letter from the sponsor and sufficient personal bank statement should be attested by the relevant authorities of the host country, and documents must be certified by the Indian embassy/consulates at relevant residency country • Relationship Proof: Sponsor needs to be a blood relative 	Sponsorship Letter Template
If minor	<ul style="list-style-type: none"> • Cover letter from both the parents is needed. This is required even if the minor is traveling with parents • Consent letter from both parents. This is required even if the minor is traveling with parents • Parents passport copies • No objection certificate: Must be on INR 100 stamp paper with photos of parents and applicant & notarized, if minor is travelling alone or with parents. (parents against white background). Has to be individual notary for each child • Parents' original passports: This needs to be submitted in original along with rest of the documents • If father or mother lives abroad, he/she must provide NOC from Indian Embassy/ Consulates in the country of his/her residency along with copy of resident card or visa of residence country. Should be in original attested by Indian Embassy/ Consulates 	NOC from Parent Consent Letter Template
If Married	<ul style="list-style-type: none"> • Marriage Certificate/Affidavit attested by Notary Public/Wedding Card. Required only if spouse's name is not mentioned on the passport • Proof of civil status: Aadhar card, Pan card, death certificate of spouse if applicable. (applicable only if you are applying from Hyderabad jurisdiction) 	
Address Proof	<ul style="list-style-type: none"> • Applicable if current city of residence is different than passport issue location. E.g. rent agreement, electricity bill etc • Needs to be notarized 	
Undertaking Form	Each Applicant 18 and above must sign and submit undertaking form	Undertaking Form
If invited by a Turkish resident	<ul style="list-style-type: none"> • Invitation letter: should include the name, passport no. of the invitees, duration/purpose of stay, permanent address and contact no.of the inviting person • Copy of ID/passport of the inviting person 	

Turkey Business Visa Checklist

Document	Description	Format
Appointment Letter		

Visa Application Form	<ul style="list-style-type: none"> Should be filled manually by blue or black ink in block letters Stick 1 white background photograph with size 2.5inch x 2.5inch 	Visa Application Form
Original Passport	Passport must be valid for at least 6 months upon arrival in Türkiye and should have at least 2 full blank pages available in it	
Passport Scanned Copy	<ul style="list-style-type: none"> Only of front and back page Also attach if you have any valid visas (US, UK & Schengen only) 	
Original Previous Passport	<p>Applicable only for those applying visa Hyderabad jurisdiction</p> <ul style="list-style-type: none"> Previous passport needs to be submitted if current passport is issued after 2015. In case of lost passport FIR copy must be submitted 	
2 Passport Sized Photographs	<ul style="list-style-type: none"> White background against 2.5inch x 2.5inch size 	
Cover Letter	<ul style="list-style-type: none"> Signed by the applicant Should mention purpose, duration of stay, occupation, expenses and accompanying persons if any Should also include information on the coverage of the business, accompanying persons if any, etc. with a pledge for covering expenses of the trip and for taking responsibility 	Cover Letter Template
Hotel reservation	<ul style="list-style-type: none"> Hotel Voucher with check in & check out date, contact no. and address of hotel 	
Round trip flight ticket		
Original Authorization Letter	<ul style="list-style-type: none"> Should be signed by the applicant if the application is submitted by a third party agent 	Authorization Letter Template
Proof of civil status	<ul style="list-style-type: none"> Aadhar card or Pan card 	
Address Proof	<ul style="list-style-type: none"> Applicable if current city of residence is different than passport issue location. E.g. rent agreement, electricity bill etc Needs to be notarized 	
Undertaking Form	Each Applicant 18 and above must sign and submit undertaking form	Undertaking Form
Invitation letter	<ul style="list-style-type: none"> Updated Original invitation Letter from the Business Partner in Turkey in English (Mandatory) and Turkish (Optional) clearly stating the travel dates, applicant name, passport details and reason for the visit. Business partner name, designation, contact number and official email ID must be mentioned on invitation letter. With copy of Company Registration from Chamber of commerce, Trade Gazette and Tax ID in Turkey 	Business Invitation Letter Template

If employed

- **Original employer NOC:** should contain applicant name, designation and original signature from HR/reporting manager along with a company seal. This should also include reason for the visit with particulars of company to be visited in Turkey.
- **Salary account bank statement:** should be of last 6 months. Original or copies sealed and signed by bank. Balance should be 1 lakh per person. Indian Bank statement is required. Should not be older than 1 week from appointment date
- **Salary Slips/Certificates:** should be of the last 3 months
- **Employee ID Card** copy
- **Employment contract:** if joined one month ago
- **Income tax returns (ITR) and form 16** with signature for last 1 year
- **Original Recommendation letter** from the Chamber of Commerce

[Employer NOC Template](#)

If self-employed

- **Original Leave letter:** should be on personal business letter head. Should contain applicant name, designation and original signature from HR/reporting manager along with a company seal
- **Personal account bank statement:** should be of last 6 months. Original or copies sealed and signed by bank. Balance should be 1 lakh per person. Indian Bank statement is required. Should not be older than 1 week from appointment date
- **GST or Company Registration Copy:** This document needs original notary
- **Company Income Tax Returns** for last 03 year
- **If Proprietor/Partner/Director:** Applicant needs to provide proof in which applicant/company name should be mentioned. Original notary and Mantralaya/MEA attestation needs to be done for each applicant

[Employer NOC Template](#)

If freelancer

- **Contract document:** Any document signifying freelancer status
- Leave/cover letter as applicable
- **Personal bank statement:** Must be of last 6 months. Original or copies attested by bank. Should not be older than 1 week from appointment date

If sponsored

- **Sponsorship letter:** signed by the sponsor in original
- **Sponsor personal bank statement:** Must be of last 3 months. Original or copies attested by bank. Should not be older than 1 week from appointment date
- **Sponsor ITR:** of the last 1 year

[Company Sponsorship Letter Template](#)

If Married

Applicable only for Delhi jurisdiction

- **Marriage Certificate/Affidavit attested by Notary Public/Wedding Card.** Required only if spouse's name is not mentioned on the passport
- **Proof of civil status:** Aadhar card, Pan card, death certificate of spouse if applicable. (applicable only if you are applying from Hyderabad jurisdiction)

Turkey Additional Information Required

Info

Details

Father's name

Father Full Name

Mother's name

Mother Full Name

What is your marital status?

Pick one: Single, Married, Divorced, Widowed, Unmarried Partner, Separated

What is your employment status?

If Student, mention: name of the Institution, Institute address, Institute address and Institute email

If Employed, mention: Name of the employer/Organization, Job title, Employer/Organization address, Employer/Organization email

If Unemployed, mention last job role and last date of working

If Self Employed, mention: Job Title

If Retired, mention: Date of retirement

If Other, mention details on the other employment status

Will anyone be paying towards the cost of your visit?

If yes, mention if it will be paid by

- 1) Friend/family
- 2) Employer
- 3) Any other company

Also mention: Name of the person/org who will fund, relationship of the person/org who will fund, how much money they will be paying
