

**PINELLAS COUNTY LICENSE BOARD  
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES  
REGULAR MEETING**

**March 22, 2023 at 6:30 PM  
VIRTUAL MEETING ON TEAMS FOR ADVISORY COMMITTEE**

**Florida Department of Health in Pinellas  
8751 Ulmerton Road, Largo, Florida**

Our mission is to protect and promote the health, safety and mental development of children cared for in Children's Centers and Family Child Care Homes in Pinellas County.

- I. Call to Order**
  - A. Announcements & Welcome New Board Member Chris Latvala, County Commissioner**
  
- II. Consent Agenda**
  - A. Minutes from Board Meeting on October 26<sup>th</sup>, 2022**
  
- III. Action Items**
  - A. Approve FY22 Audit - Presentation by Dana Powell with Thomas Howell Ferguson**
  - B. Approve Licenses for 9 Child Care Centers**
  - C. Approve Licenses for 3 Family Child Care Homes and 1 Large Family Child Care Home**
  
- IV. Executive Director's Report – To Be Presented**
  
- V. Information Items**
  - A. Financial Report – Presented by Olga Chang and Ivy Thanh Huynh**
  - B. Update on Unlicensed Care – Verbal Update**
  - C. Monthly Financial Report**
  - D. Statistical Report Regarding Licensing Activities**
  - E. Compliance Reports**
    - 1. Children's Centers Fine Report
    - 2. Family Child Care Homes Fine Report
    - 3. 100 Percent Compliant Inspections in Children's Centers
    - 4. 100 Percent Compliant Inspections in Family Child Care Homes
    - 5. Closed Centers and Homes
  
- VI. Public Comment**

The Pinellas County License Board welcomes input from Pinellas County citizens. Persons are advised that if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings, and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Please see Policy for Recording Meetings on Page 3.
  
- VII. Staff Anniversaries**
  
- VIII. Upcoming 2023 Meeting Dates**
  
- IX. Adjournment**

*Notice: This meeting is audio recorded by PCLB*

## **PUBLIC COMMENT POLICY (Revised 10/01/13)**

### **1. Public Comment Procedure for Regular and Special Board Meetings, and Public Hearings:**

1. If you wish to speak in front of the Board on either an agenda item or during the open agenda, you must fill out the Public Comment Card and provide it to the designated Board representative. If you do not wish to speak in front of the Board but wish to designate a representative to speak for you or indicate your support, opposition or neutrality on a proposition you must fill out the appropriate section of the Public Comment Card and provide it to the designated Board representative.
2. When your name is called, come to the podium, be recognized by the Chairman, state your name, and make your comment. If you are speaking as a representative of a group or faction, please state the group or faction on whose behalf you are speaking. Comments should be concise and to the point. Supporting documentation may be distributed to the Board. Documents will be filed with the minutes.
3. Individual speakers have up to three minutes.
4. A spokesperson representing a group or faction has up to 5 minutes. In addition to completing the Public Comment Card designating their representative and indicating their support, supporters may stand while the comment is being made.
5. Clapping, heckling, or verbal outbursts in support or opposition to a speaker's comments is discouraged.
6. Repetitious comment(s) are also discouraged. If a speaker is saying what you signed up to say, if you so wish, you may stand during their comment and then decline when your name is called to speak.

### **Public Comment for Agenda Items and Items not on the agenda**

- Prior to official action by the Board (except for ministerial acts or when the Board is acting in a quasi-judicial capacity) members of the public will be given opportunity to comment.
- In addition, the public will be given the opportunity to comment on items not on the Agenda during the Open Agenda portion of the meeting.

#### **Note:**

Comment to the Board does not constitute a formal complaint, is not considered a request for records under the Public Records Act and does not require staff response unless directed to do so by Board.

### **2. Making a Presentation to the Board:**

To make a presentation to the Board lasting longer than the allotted time for public comment on any matter, please contact the Child Care Licensing Program office at 727-507-4857 for an application. All applications must be submitted at least 10 days prior to the Board meeting at which the presentation would occur. Staff will determine whether to grant or deny the request and will set the length of time allotted for the presentation.

### **3. Process for Decreasing or Increasing Licensing Regulations**

#### **Decreases:**

- In the event the License Board determines it reasonable to decrease the requirements of any particular standard, it may do so by action of the Board only. However, state regulations (Chapters 65-C and 402) can only be decreased by the state not by county authority.

#### **Increases:**

- At a regular or special meeting, the Board will review the proposed increase for the first time. There should be a finding of necessity, not merely desirability. The Board will hear public comment according to the procedure above. Following the meeting if approved, the licensing program must notice the finding, and mail to all licensees the old standard, the proposed new standard, the reason for the change, and a hearing date.

- At the hearing, Board must give an opportunity for all affected persons to present their views. The Board will hear public comment according to the procedure above.
- The proposed new standard may not be considered (discussed) again by the Board until a meeting at least 90 days after the hearing, at which time, if approved by at least 5/7 of the Board, it shall be adopted. The Board will hear public comment according to the procedure above. During the 90-day period, written public comment may be received and will be forwarded to Board members; however, Board cannot discuss it until the final meeting.
- Any new standard must provide a reasonable effective date. The Pinellas County License Board must provide sufficient notification to providers and must establish a reasonable effective date.
- Substantive changes made during the Final Agency Action would necessitate a new Public Hearing.

#### **4. Policy for Recording**

Citizens desiring or requiring a verbatim transcript of the meeting, or needing a transcript for appeal, should, at their own expense, retain a certified court reporter to record the meeting, or the relevant portion of the meeting.

Citizens not needing a verbatim transcript or transcript for appeal may use silent, unobtrusive recording devices to record meetings.

Video cameras may be used to record meetings, but the cameras must be hand-held. Tripods may be used only in the area(s) designated by staff. The designated tripod area will not impede ingress or egress, or the ability of attendees to see the meeting and will be adjusted according to known attendance.

Persons needing an accommodation may request it by calling the Executive Director's office at 727-507-4857 at least two business days prior to the Board meeting.

**I. Call to Order**

**A. Announcements & Welcome new board member, Chris Latvala**

Commissioner Latvala has been connected to Pinellas his entire life. He was born in Dunedin and went on to attend the University of Central Florida. After graduation, he moved back to the Tampa Bay area and has lived and worked in Pinellas County for 14 years. Commissioner Latvala honorably served Clearwater and Largo in the Florida House from 2014 to 2022. He spent part of that time serving as the Chair of the House Education and Employment Committee passing landmark legislation that provided raises for teachers and supported the rights of students and parents in the classroom. He was then elected to the Pinellas County Commission in 2022.

**II. Consent Agenda**

**A. Minutes from Board Meeting on October 26, 2022**

**PINELLAS COUNTY LICENSE BOARD  
FOR CHILDREN'S CENTERS & FAMILY DAY CARE HOMES**

**REGULAR BOARD MEETING  
(IN PERSON & VIRTUAL MEETING ON TEAMS FOR ADVISORY COMMITTEE)**

**OCTOBER 26, 2022, at 1:30 PM**

**Florida Department of Health in Pinellas County  
8751 Ulmerton Road, Largo, Florida**

**UNAPPROVED MINUTES**

Our mission is to protect and promote the health, safety, and mental development of children cared for in Children's Centers and Family Child Care Homes in Pinellas County.

The regular Board Meeting of the Pinellas County License Board for Children's Centers and Family Child Care Homes was scheduled and properly noticed for Wednesday, October 26, 2022, at 8751 Ulmerton Road, Largo, Florida, to begin at 1:30 pm.

**Board Members Present:** Michael Mikurak; Celeste Fernandez; Commissioner Patricia Gerard; Lynn Gibson; Jennifer Mekler; Dr. Susan Weber

**Board Members Absent:** Dorothy Duvé

**Ex-Officio Member Present:** Brandy Downing

**Advisory Committee Members Present:** Lynn Bittner; Dan Berman, Elizabeth Krakowski

**Advisory Committee Members Attending Virtually:** Richard French; Nancy McGreevy; Shelia Haugabook

**Advisory Committee Members Absent:** Anne Martinelli; Cynthia Sumter

**Attorney Present:** Colleen Flynn, Esq.

**Staff Members Present:** Faith Bornoff, Executive Director; Tammy Sharpe, Centers Supervisor; Julie Oliver, Homes Supervisor; Lisa Zacharia, Administrative Secretary; Ivy Thanh Huynh, Contract Administrator (virtually)

**I. Call to Order**

**A. Announcements**

Mr. Mikurak called the Board meeting to order at 1:30 pm.

Ms. Emily Ralston, former Board member, thanked the Board for allowing her to speak at this meeting. She said she appreciates having had the opportunity to be a Board member for more than three years and loved sharing knowledge and expertise. It provided her an opportunity to see how important oversight and accountability are. She is disappointed to no longer serve on our Board and hopes we continue to make a positive impact in the early childhood education field. Ms. Ralston said that if she can be of service to this Board again in any capacity, she would welcome the opportunity. What is most important to her is that the successful and positive relationship with PCLB continues. Board members and staff members thanked Ms. Ralston for her service.

Mr. Mikurak welcomed Dr. Susan Weber with FLAEYC to the Board.

## II. Consent Agenda

A. Mr. Mikurak asked for a motion to accept the minutes from the Board meeting on July 20, 2022.

**Motion:** Commissioner Gerard made a motion to accept the minutes from the Board meeting on July 20. Ms. Gibson seconded the motion and it passed unanimously.

## III. Action Items

A. **Approve Dan Berman, M.Ed., CAEL, Director of Education and Family Programming with Temple Beth-El for PCLB Advisory Committee**

**Motion:** Ms. Fernandez made a motion to approve Dan Berman as a member of the Advisory Committee. Dr. Weber seconded the motion and it passed unanimously.

Mr. Berman said he looks forward to supporting all the important work the License Board does.

B. **Approve Licenses for 3 new Child Care Centers**

Ms. Sharpe stated we are recommending 3 new Child Care Centers for full licensure. They are Bright Beginnings, St. Paul Catholic School Extended Day Program and The Stepping Stone Day Care and described each one.

**Motion:** Commissioner Gerard made a motion to approve the 3 Centers. Ms. Gibson seconded the motion and it passed unanimously.

C. **Approve Licenses for 9 New Family Child Care Homes**

Ms. Oliver explained all of the new Homes had great inspections and we feel very confident approving all of them for full licensure.

**Approve Licenses for 2 new Large Family Child Care Homes**

Ms. Oliver reported they had great inspections, and we are confident approving them for full licensure.

**Motion:** Ms. Fernandez made a motion to approve the 9 new Family Child Care Homes and 2 Large Family Child Care Homes. Commissioner Gerard seconded the motion and it passed unanimously.

D. **Approve 2023 Board Meeting Dates:**

- March 22, 6:30 pm
- June 21, 1:30 pm
- September 20, 6:30 pm
- December 13, 1:30 pm

**Motion:** Commissioner Gerard made a motion to approve the 2023 Board meeting dates. Ms. Gibson seconded the motion and it passed unanimously.

## IV. Executive Director's Report

Ms. Bornoff reported that the Licensing Specialist position that Tammy Sharpe had before becoming Centers Supervisor has been filled and our new employee will begin onboarding this Friday. The Licensing Specialist position that became available since Cindy Odette's retirement has been advertised as well. We had some local (non-DCF) variances since last meeting for school age programs at public schools only. They were having staffing concerns and with the schools' oversight and the proper facilities, they are employing, if they choose, 17 year old's in addition to 18 and up with special training, guidance and coaching. Most are involved in training to work in the field already and will have proper oversight. Discussion and questions ensued regarding the new local variance.

## **V. Information Items**

- A. Monthly Financial Report**
- B. Statistical Report Regarding Licensing Activities**
- C. Compliance Reports**
  - 1. Children's Centers Fine Report**
  - 2. Family Child Care Homes Fine Report**
  - 3. 100 Percent Compliant Inspections in Children's Centers**
  - 4. 100 Percent Compliant Inspections in Family Child Care Homes**
  - 5. Closed Centers and Homes**

Mr. Mikurak asked if anyone had questions or comments regarding information items. Commissioner Gerard asked why a fine for KinderCare 531 was so high. Ms. Sharpe explained it was due to paperwork regarding safety not having been turned in for a long time and we had a meeting with their owner.

## **VI. Public Comment:**

Jennifer Hughes with Pinellas Early Educators United Association gave a public comment about increasing the ratio for infants in Pinellas County. They are requesting to have the ratio increased from 1 adult to 3 infants to 1 adult to 4. Other organizations such as, FLAEYC, Zero to Three and Florida DCF recommend the standard of 4:1 infants with a maximum of 8. In other states in 2022, one state had a 7:1 ratio; four states had a 6:1; 10 states had a 5:1; 32 states had a 4:1 ratio including Florida; two states had a 3:1 ratio; and one does not have any licensing regulations at all. There is probably no statistical data that shows a correlation between infant to adult ratios and infant injuries and deaths, but what does contribute to incidents in child care centers is unregulated and unlicensed care with no minimal safeguards. They are suggesting increasing the ratio for providers in good standing. Unlicensed care continues to be a problem and many parents are not able to find care because all are at capacity. Increasing ratio increases licensed care as a response to solving the problem and decreases unlicensed care so parents would have peace of mind. They sent out 100 surveys to providers. 75 out of the 78 of those returned supported increased ratio. They started a petition on change.org and have over 150 signatures so far, not as a petition to the License Board, but as a way of formally showing their position. Ms. Hughes thanked the Board for their time.

Mr. Berman added that there is a desperate need for quality care with the limitations we have. If we don't make the adaptation, people will go to unlicensed care or have to find other employment. He stated he is in favor of the change in ratio going to centers in good standing that already provide quality care. Ms. Gibson added that she hears over and over how parents with infants under 2 are going to lose their job due to not having care. Colleen Flynn stated this county has had this ratio since 1987. Mr. Mikurak said he would like to have an update on where we stand so that the Board has a better understanding.

## **VII. Staff Anniversaries**

Ms. Bornoff shared PCLB's 4th quarter anniversaries.

## **VIII. Upcoming 2023 Meeting Dates**

Mr. Mikurak reviewed the upcoming Board dates for 2023.

## **IX. Adjournment**

Mr. Mikurak adjourned the meeting at 1:59 pm.

Respectfully submitted,

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Celeste M. Fernandez, Secretary

### III. Action Items

#### A. Approve FY22 Audit - Presentation by Dana Powell with Thomas Howell Ferguson

#### B. Approve Licenses for 9 New Child Care Centers

**Recommended Action: Approve**

Center Name	Address	Owner	Category	Capacity	Age
Abundance Child Care & Learning Center	3080 East Bay Dr Largo 33771	Abundance Childcare and Learning Center Corp	Day Nursery	49	2 mos-6 yrs S/A *
Next Generation Kids Camp	8800 49 <sup>th</sup> Street N Pinellas Park, 33782	Next Generation Kids Camp Inc	School Age Center	46	School Age
Bright Discoveries for Early Learning	438 62 <sup>nd</sup> Avenue N St Petersburg, 33702	ARNR Management LLC	Day Nursery	91	2 mos-6 yrs
Divine Academy of Learning	3940 18 <sup>th</sup> Avenue S St Petersburg, 33711	Dr. Nalisa Nesbitt-Williams, Educational & Wellness Center	Day Nursery	30	2 mos-6 yrs S/A
Primary Play Preschool LLC	845 Woodlawn Street Clearwater, FL 33756	Primary Play LLC	Day Nursery	22	2 mos-6 yrs
Shore Acres Rec Center	4230 Shore Acres Blvd NE, St Petersburg, 33703	City of St Petersburg/Dept of Leisure Services	School Age Center	200	School Age
Wonder Kidz Academy of Belcher	1375 Belcher Road S Largo, 33771	Wonder Kidz Academy of Belcher LLC	Day Nursery	41	2 mos-6 yrs S/A *
De La Fontaine Trilingual Montessori School – St Pete	300 58 <sup>th</sup> Street N St Petersburg, 33710	De La Fontaine Trilingual Montessori School LLC	Day Nursery	77	1yr-6yrs
Kiddin' Around Child Care	1700 Michigan Blvd Dunedin, 34698	TPVN LLC	Day Nursery	169	2 mos-6 yrs S/A

#### C. Approve Licenses for 3 Family Child Care Homes

**Recommended Action: Approve**

Provider Name	Address	Capacity
LeWanda Brown	3145 19 <sup>th</sup> Avenue S St Petersburg, 33712	8
Angelita Troupe	600 Kingston Street S St Petersburg, 33711	8
Alexis Dunbar	2125 14 <sup>th</sup> Avenue S St Petersburg 33712	8

#### Approve License for 1 Large Family Child Care Home

**Recommended Action: Approve**

Provider Name	Address	Capacity
Luisa Collins	10200 61 <sup>st</sup> Way N Pinellas Park, 33782	12



**IV. Executive Director's Report – To Be Presented**

**V. Information Items**

- A. Financial Report presented by Olga Chang and Ivy Thanh Huynh**
- B. Update on Unlicensed Care – Verbal Update**



Expenditure Line Item and Explanation	JWB	DCF	DOH-Pin	DOH-In Kind	Fines & Fees	Fund Bal.	Revised Total	% Budget
<b>a. Personnel Salaries</b>								
Classification	Incumbent	FTE	PS #					
<b>a. Total Personnel</b>	18.25	\$441,375	\$130,572	\$74,482	\$0	\$ 44,947	\$0	\$691,376 45.51%
<b>b. Fringe Benefits</b>								
Insurance coverage vary by employee and classification. Actual health, life, & disability costs are shown for each position. FICA is calculated at 7.65% and retirement at 11.91%.								
FICA	7.65%	\$33,765	\$9,989	\$5,698	\$0	\$3,157	\$0	\$52,609
RETIREMENT	11.91%	\$52,568	\$15,551	\$8,871	\$0	\$4,915	\$0	\$81,904
INSURANCE (HEALTH, LIFE, DISABILITY) 24 pay periods	VAR	\$180,551	\$80,339	\$40,245	\$0	\$25,188	\$0	\$326,322
<b>b. Total Fringe Benefits</b>		\$266,884	\$105,879	\$54,813	\$0	\$33,259	\$0	\$460,835 30.34%
	<b>Total Salary &amp; Fringe</b>	<b>\$708,259</b>	<b>\$236,451</b>	<b>\$129,295</b>	<b>\$0</b>	<b>\$78,206</b>	<b>\$0</b>	<b>\$1,152,211 75.85%</b>
<b>c. Direct Costs</b>								
CONTRACTUAL- AUDIT	131100	\$0	\$22,000	\$0	\$0	\$0	\$0	\$22,000
CONTRACTUAL- LEGAL FEES	131600	\$0	\$15,918	\$2,500	\$2,500	\$0	\$0	\$20,918
JANITORIAL	132100	\$3,209	\$1,413	\$530	\$530	\$0	\$0	\$5,682
LEGAL ADVERTISING	133500	\$0	\$0	\$400	\$400	\$0	\$0	\$800
INFO. TECH Records Mgmt	134216	\$0	\$0	\$150	\$150	\$0	\$0	\$300
FINGER-PRINT EXPENSE	290000	\$0	\$0	\$160	\$160	\$0	\$0	\$320
POSTAGE & FREIGHT	210000	\$0	\$0	\$250	\$250	\$0	\$0	\$500
TELEPHONE	221000	\$3,422	\$1,245	\$467	\$467	\$0	\$0	\$5,601
CELLULAR PHONES	221100	\$0	\$0	\$5,700	\$5,700	\$0	\$0	\$11,400
PRINTING	230000	\$0	\$0	\$500	\$500	\$0	\$0	\$1,000
TRAVEL (includes conf mileage and parking)	261300	\$0	\$0	\$6,850	\$6,850	\$0	\$0	\$13,700
CONFERENCES/TRAINING (reg fees only)		\$0	\$0	\$850	\$850	\$0	\$0	\$1,700
UTILITIES	271000	\$5,333	\$2,348	\$880	\$881	\$0	\$0	\$9,442
OFFICE SUPPLIES	341018	\$0	\$1,742	\$500	\$3,500	\$0	\$0	\$5,742
EDUCATIONAL MATERIALS	341039	\$340	\$0	\$0	\$0	\$0	\$0	\$340
SUBSCRIPTIONS/DUES (LICENSE)	461009	\$0	\$0	\$87	\$88	\$0	\$0	\$175
RENT- EQUIPMENT (COPIER)	442000	\$0	\$0	\$1,070	\$1,070	\$0	\$0	\$2,140
HR ASSESSMENT FEE ( Per FTE)		\$2,766	\$1,005	\$502	\$503	\$0	\$0	\$4,776
<b>c. Total Direct Cost</b>		<b>\$15,070</b>	<b>\$45,671</b>	<b>\$21,396</b>	<b>\$0</b>	<b>\$24,399</b>	<b>\$0</b>	<b>\$106,536 7.01%</b>
<b>d. Indirect Cost</b>								
Indirect cost will offset purchasing, finance, information								
Indirect Cost (For JWB is 17% of Salaries and Fringe Benefits)		\$120,404						\$120,404
Indirect Cost - In Kind				\$139,996				\$139,996
<b>d. Total Indirect Cost - updated 22.60%</b>		<b>\$120,404</b>	<b>\$0</b>	<b>\$0</b>	<b>\$139,996</b>	<b>\$0</b>	<b>\$0</b>	<b>\$260,400 17.14%</b>
<b>Project Total:</b>		<b>\$843,733</b>	<b>\$282,122</b>	<b>\$150,691</b>	<b>\$139,996</b>	<b>\$102,605</b>	<b>\$0</b>	<b>\$1,519,147 100.00%</b>
22/23 budget		\$843,733	\$282,122	\$153,691	\$139,996	\$102,605	\$0	\$1,522,147
<b>Notes:</b>		<b>Pgm %</b>	<b>Pgm %</b>	<b>Pgm %</b>	<b>Pgm %</b>	<b>Pgm %</b>	<b>Pgm %</b>	
		\$0						
		56%	19%	10%	9%	7%	0%	

**CHANGE IN TOTALS**

**FICA**

FICA is 7.65% of salaries.

**Retirement**

Retirement is 11.91% of salaries

**Life and Health Insurance**

Health Insurance varies by employee and classification. Projected health, life and disability costs are calculated by position for each employee. The Department of Management Services negotiates the health and life insurance for all employees of the state of Florida.

**Workers Compensation**

DOH is not self-insured. The Department of Management Services negotiates the contract for the entire state of Florida and pays all expenses.

## D. Statistical Report Regarding Licensing Activities

### Statistical Report for February 2023

	HOMES				CHILDREN'S CENTERS							
	FDCH		LFDCH		Preschool		B/A School		Exempt		Nonpublic	
	#	capacity	#	capacity	#	capacity	#	capacity	#	capacity	#	capacity
<b>Previous Months Totals</b>												
<b>Monthly Activity</b>	<b>230</b>	<b>1647</b>	<b>24</b>	<b>288</b>	<b>249</b>	<b>22042</b>	<b>125</b>	<b>19444</b>	<b>4</b>	<b>242</b>	<b>8</b>	<b>381</b>
<b>1. Temporary Permits</b> 1st Time TP	1	5	1	12								
<b>2. Capacity Change - current licenses</b> <b>New capacity began</b>	1	8	-1	-12		11						
<b>3. Closed - # with capacity</b>	-1	-8										
<b>4. Corrections - from previous reports Explain below*</b>												
<b>Total Capacity</b>	<b>231</b>	<b>1652</b>	<b>24</b>	<b>288</b>	<b>249</b>	<b>22053</b>	<b>125</b>	<b>19444</b>	<b>4</b>	<b>242</b>	<b>8</b>	<b>381</b>

Monthly Tally Sheet Summary	Homes	FDCH	LFDCH	CC		Infant Centers
<b>Total Number</b>	<b>255</b>	<b>231</b>	<b>24</b>	<b>386</b>		<b>133</b>
<b>Total Capacity</b>	<b>1940</b>	<b>1652</b>	<b>288</b>	<b>42120</b>		<b>2566</b>
<b>1. Licensing</b>						
a. Pre-licensing inspections	1			4		
b. - e. Inspections/ Re-checks	64			116	including	4 MS
f. TA/Consultation	3			13		
g. Unlicensed care investigations	2			0		
h. Children's Records (only)				0		
i. Renewal licenses issued	16			37		
<b>2. Enforcement</b>						
a. Complaints	3			29		
b. Fines administered	0			12		
c. Conferences	0			1		
d. Intent to deny/suspend/revoke	0			0		
e. - f. Hearings	0			0		
<b>3. Training Presented</b>						
a. Number of trainings				1		
b. Number of hours				3		
<b>4. Training Taken</b>						
a. Number of trainings	1			0		
b. Number of hours	0.5			0		
<b>5. Health Inspections</b>						
a. Food				105		

**E. Compliance Reports**  
**1. Children's Centers Fine Report**

<b>Provider</b>	<b>Fine Class</b>	<b>Reason</b>	<b>Date of Fine</b>	<b>Fine Amount</b>	<b>Amt Paid</b>	<b>Date Paid</b>
Magnolia DS STP	3	Diapering (Sink)	10/4/2022	\$25.00	\$25.00	10/7/2022
Magnolia DS STP	3	Physical Env. (Linens)	10/4/2022	\$30.00	\$30.00	10/7/2022
Magnolia DS STP	3	Safety, Health, San. (Diaper Pail)	10/4/2022	\$30.00	\$30.00	10/7/2022
Magnolia DS STP	2	Daily Att. - Transitions	10/4/2022	\$50.00	\$50.00	10/7/2022
YMCA -Campbell Park	1	Discipline	10/12/2022	\$500.00	\$500.00	10/12/2022
YMCA -Campbell Park	2		10/12/2022	\$50.00	\$50.00	10/12/2022
Magnolia DS PH	3	Food & Nutrition	10/11/2022	\$25.00	\$25.00	10/25/2022
Magnolia DS PH	3	Personnel/Emp History Check	10/11/2022	\$25.00	\$25.00	10/25/2022
KinderCare L.C. #885	2	Records /Closing Log	10/13/2022	\$50.00	\$50.00	10/22/2022
St. Cecelia School	3	Records	10/5/2022	\$25.00	\$25.00	10/5/2022
St. Cecelia School	3	Educ/Annual In service	10/5/2022	\$25.00	\$25.00	10/5/2022
DeLaFontaine Trilingual Montessori SCH	3	Personnel/Emp History Check	10/17/2022	\$25.00	\$25.00	10/25/2022
DeLaFontaine Trilingual Montessori SCH	3	Records-Child Enrollment Form	10/17/2022	\$25.00	\$25.00	10/25/2022
Elim Child Dev Cen	1	Child Discipline	10/18/2022	\$500.00	\$500.00	11/3/2022
KinderCare L.C. #1046	2	Physical Env. (Fire Safety IN)	10/18/2022	\$50.00	\$50.00	10/20/2022
KinderCare L.C. #1046	2	Records-Closing Log	10/18/2022	\$60.00	\$60.00	10/20/2022
KinderCare L.C. #1046	3	Records-Immunization	10/18/2022	\$25.00	\$25.00	10/20/2022
KinderCare L.C. #1046	3	Personnel-Clearinghouse Ros.	10/18/2022	\$25.00	\$25.00	10/20/2022
KinderCare L.C. #1046	3	Records -Enrollment	10/18/2022	\$25.00	\$25.00	10/20/2022
KinderCare L.C. #216	3	Personnel-5 yr. Employment	10/25/2022	\$25.00	\$25.00	10/28/2022
KinderCare L.C. #216	3	Records-Student Health Ex.	10/25/2022	\$25.00	\$25.00	10/28/2022
KinderCare L.C. #216	3	Records-Enrollment Inf.	10/25/2022	\$25.00	\$25.00	10/28/2022
Skycrest United Methodist Church Inc.	1	Discipline Practices	10/31/2022	\$300.00	\$300.00	11/16/2022
Artz 4 Life	3	Records-Exposure Con Plan	11/4/2022	\$25.00	\$25.00	11/21/2022
YMCA - Bear Creek	1	Safety, Health, & Sanitation	11/14/2022	\$150.00	\$150.00	11/14/2022
Clearwater NFC	3	Facility Records - Enrollment Information	11/18/2022	\$25.00	\$25.00	12/2/2022
Countryside Christian Center Inc.	3	Personnel, Background screening, Emp. Hist. Chk	11/28/2022	\$25.00	\$25.00	11/29/2022

Provider	Fine Class	Reason	Date of Fine	Fine Amount	Amt Paid	Date Paid
TLE- Clearwater	3	Personnel-Early Literacy	11/28/2022	\$3,840.00	\$3,840.00	12/5/2022
TLE- Clearwater	3	Records-Proof of Educ.	11/28/2022	\$2,160.00	\$2,160.00	12/5/2022
TLE- Clearwater	3	Personnel Training	11/28/2022	\$25.00	\$25.00	12/5/2022
TLE- Clearwater	3	Personnel Training	11/28/2022	\$25.00	\$25.00	12/5/2022
The Nicholas V Kimberly Home	2	Food Handling (No Thermometer in fridge)	11/22/2022	\$50.00	\$50.00	1/3/2023
The Nicholas V Kimberly Home	2	Food Handling (No Thermometer in freezer)	11/22/2022	\$50.00	\$50.00	1/3/2023
The Nicholas V Kimberly Home	3	Expired Immunization	11/22/2022	\$25.00	\$25.00	1/3/2023
The Nicholas V Kimberly Home	2	Infants Separate	11/22/2022	\$60.00	\$60.00	1/3/2023
The Sprout Academy-Montessori	2	Toxic/Hazardous Materials	12/7/2022	\$50.00	\$50.00	1/3/2023
R'Club - ASI	3	Facility Records - Immunization	12/16/2022	\$25.00	\$25.00	12/29/2022
Excel Learning Center	2	Supervision	12/6/2022	\$50.00	\$50.00	1/3/2023
Walsingham Wee	3	Expired Immunization	12/20/2022	\$25.00	\$25.00	1/3/2023
Walsingham Wee	2	Safety, Health, Sanitation- Smoking on Premise	12/20/2022	\$50.00	\$50.00	1/3/2023
Walsingham Wee	2	Physical Environment	12/20/2022	\$50.00	\$50.00	1/3/2023
Young Achievers	2	Center Closing Log	12/19/2022	\$50.00	\$50.00	1/9/2023
Primary Play P.S LLC	1	Supervision	1/3/2023	\$400.00	\$400.00	1/3/2023
Mattie Williams	1	Supervision	1/3/2023	\$400.00	\$400.00	1/9/2023
Camelot SCH	2	Phys. Env. Fire Safety	1/10/2023	\$60.00	\$60.00	1/18/2023
Kiddie City USA Clearwater	1	Discipline	1/4/2023	\$500.00	\$500.00	1/17/2023
Building Blocks Clearwater	2	Daily Attendance	1/25/2023	\$50.00	\$50.00	1/25/2023
Indian Rocks Toddler Montessori	2	Background Screening	1/26/2023	\$50.00	\$50.00	2/10/2023
Indian Rocks Toddler Montessori	3	Fire Extinguisher	1/26/2023	\$25.00	\$25.00	2/10/2023
Indian Rocks Toddler Montessori	3	Acknowledgment Form	1/26/2023	\$25.00	\$25.00	2/10/2023
Indian Rocks Toddler Montessori	3	Expired Immunizations	1/26/2023	\$1,220.00	\$1,220.00	2/10/2023
YMCA - Anona	3	Training (no training finished)	1/30/2023	\$25.00	\$25.00	2/24/2023
Primary Play P.S LLC	2	Phys. Env. (Water 117 degrees) D. 9	2/2/2023	\$50.00	\$50.00	2/8/2023
Saint Paul's School, Inc.	3	I. Personnel - C. Training	2/2/2023	\$25.00	\$25.00	2/2/2023
Primrose Oldsmar	1	Mandatory Reporting	2/10/2023	\$500.00	\$500.00	2/10/2023
TLE-CLW	3	Personnel Early Literacy	2/10/2023	\$240.00	\$240.00	2/23/2023
Kinder Care 1046	3	Personnel Training	2/10/2023	\$25.00	\$25.00	3/1/2023
Kinder Care 1046	3	Personnel Training (safe sleep)	2/10/2023	\$25.00	\$25.00	3/1/2023

Provider	Fine Class	Reason	Date of Fine	Fine Amount	Amt Paid	Date Paid
Kinder Care 1046	3	Personnel Training (fire extinguisher)	2/10/2023	\$25.00	\$25.00	3/1/2023
Kinder Care 1046	3	Records Enrollment Information	2/10/2023	\$30.00	\$30.00	3/1/2023
Kinder Care 1046	3	Records Expired Immunization	2/10/2023	\$510.00	\$510.00	3/1/2023
Suncoast Waldorf Ass.	3	Records Expired Immunization	2/16/2023	\$25.00		
Sunshine Academy of CLW	3	Exposure Plan incomplete	2/21/2023	\$25.00		

## 2. Family Child Care Homes Fine Report

Provider	Fine Class	Reason	Date of Fine	Fine	Amount Paid	Date Paid
Archuleta, Mary Ann	3	<b>Daily Attendance:</b> Daily attendance had not been documented for the children in attendance on 10/19/22.	10/19/22	\$25	\$25	11/3/22
Deanna Reyome	3	<b>Immunizations:</b> The immunizations record was no longer current for one child enrolled.	10/25/22	\$25	\$25	10/25/22
Shana Grady	2	<b>Toxic/Hazardous Materials:</b> A bottle of hand soap labeled "keep out of reach of children" was on the bathroom counter within reach of children.	11/1/22	\$60	\$60	11/8/22
Nathalie Moise	2	<b>Operable Telephone:</b> The provider did not have an operable corded telephone available during hours of operation.	2/16/23	\$50	\$50	2/24/22
Nathalie Moise	2	<b>Toxic/Hazardous Materials:</b> A bottle of hand soap labeled "keep out of reach of children" was on the bathroom counter within reach of children.	2/16/23	\$50	\$50	3/1/23

### 3. 100 Percent Compliant Inspections in Children’s Centers

October	November	December	January	February
Delphi Academy	LSF Los Caminos	The Sprout Academy St. Petersburg	R’Club ELA 94 <sup>th</sup> Ave.	Sprout Academy CLW
R’Club Cross Bayou	Kids Connection	R’Club Blanton	Walter Fuller Rec.	R’Club Sandylane
Plato Seminole	YMCA Pinellas Central	Graydi NFC	Tot Tenders	New Beginnings
Boys&Girls Club PP	R’Club Shore Acres	City of Gulfport Rec.	R’Club Rawlings	Indian Rocks Christian
LSF Good Samaritan	Magnolia Day SCH PP	Divine Academy of Learning	Willis S John Rec.	Sprout Academy Pinellas Park
R’Club Pinellas Park	Bardmoor YMCA PS Academy	Country Day School	Brilliant Little Minds	Happy Days LLC
Community Child Care Center	Young Days Christian Academy	Christ the King	Fundamentals Early Learning LLC	Bright Discoveries for EL
St. Raphael’s Catholic SCH	YMCA Tarpon EL	R’Club Nina Harris	Country Day School Infants	Lealman YMCA Preschool
R’Club High Point	Little Pals	New Horizons PreSchool	Union Academy Family Center	R’Club-New Heights
Highland Rec	Shore Acres Rec. Center	YMCA Sunset Hills	The Ohana Preschool Dunedin	Oak Crest Preschool
Guiding Inspirations for Tomorrow	ST. Paul’s (NP)	YMCA Cypress Woods	North East Park	Plato Tarpon Springs
Lake Vista Rec. Center	Blossom Montessori	My Friends Learning Center	B & G Club of Suncoast @The Salvation Army	YMCA Oakhurst
R’Club Bay Vista	Plato Largo	Early Explorations	Paul R Hortin	The Robin’s Nest
Montessori By the Sea	Arqam’s Academy	Truth and Life	B & G Club Royal	Leap Forward
Youth ENR Wildwood	Campbell Park Rec.	St. Petersburg Prep	Jumpstart PreSchool	R’Club Walsingham
Happy Workers,An R’Club ELA	Alegria Montessori	R’Club Midtown Academy	YMCA Melrose	Dunedin Academy
LSF Head Start Jordan Park	R’Club Sanderlin	Thomas Jet Jackson Rec.		Robert’s Rec.
R’Club Lakeview	YMCA Frontier	Faith Community Preschool		Shore Acres Rec. Center
Speer YMCA Preschool	Little Lambs	YMCA Bauder		St. Jerome
Anona Christian				Southwest Preschool
LSF Rainbow Village				Wonder Kidz Belcher
Lealman YMCA Preschool				YMCA Perkins Elementary
				B & G Northside
				Infinite Potential
				The Rainbow Garden



**4. 100 Percent Compliant Inspections in Family Child Care Homes**

<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>
Veronica Mack	Diane Pinta	Neshia Cohen	Patricia Jones	Stephanie Martin
Anita Rodrigues	Candy Merrell	Jeanie Runkle	Barbara Edwards	Kimberly Boykins
Tamsen Baker	Emilia Massion-Torres	Dijana Memic	Christine Phillips	Shelia Haugabook
Kathleen Schmitt	Tamara Beard-Ball	Lisa Gable	Maria LeGare	Debra Alexandra*
Susan Livi	Bonnie Adams	Kimberly Ryder	Taliha Ghansiam	Beverly Grant
Theresa Falzone	Kimberly Suthard	Dorinda Tucker	Asha Parmar	Velma Mondy
Hannia Lux	Tabree Fort	Merlita Jones	Christine Lawson	Gwen Roberts
Victoria Talbot	Jackie Hunter	Odalis Cintra	Carolyn Costello	Andrea Pena
Stephanie Singletary	Lynda Johnson	Lucile Jerger	Mara DeLaTorre	Maria Isabel Leon
Claire Burns	Maria Phelan	Deborah Hamilton	Danielle Huard	Kristina Booker-Deveny
Irene Wilson-Girior	Irma Maxwell	Anna Denise Precourt	Teresa Piper	Barbara Grigsby
Diane DeLaCruz	Suan Daniels	Mimoza Naci	Shirley Williams	Shana Grady
Nathalie Moise	Lisa Maria Cristoph	Deborah Fleck	Doris Bostick	Kellie Smith
Janice Huntley	Kathleen Pero	Charles Duke	Odalis Tamayo	Lori Gavitt
	Deloris Smith	Laurie Murphy	Alexis Dunbar	Isabel Vera
		DaVee Henderlong	Beatriz Reyes	Zoraya Pacheco
			Deneathia Niblack	Luisa Collins
			Andrea Gast	Grisel Miranda
*Inactive Status			Susan Fernandez	Barbara Streeter
				Tammy Desaulniers
				Darlyn Smith
				Esther Santana
				Dianne Day

**5. Closed Centers and Homes**

**October, November, December 2022, January & February 2023 – Center Closures**

<b>Center Name</b>	<b>October Date Closed</b>	<b>Reason</b>
Bumble Bee Club Learning II	10/12/22	Change of ownership
<b>Center Name</b>	<b>November Date Closed</b>	<b>Reason</b>
Bellaire Montessori Academy	11/4/22	Operator Decision
Magnolia Day School of Feather Sound	11/4/22	Change of ownership

**October, November, December 2022, January & February 2023 – Home Closures**

<b>Name</b>	<b>October Date Closed</b>	<b>Reason</b>
Monica Ferraez	10/3/22	moved
Althea Chin-Neath	10/12/22	Passed away
Shutonda Smith	10/26/22	Convert large back to regular
Michelle Martin	10/28/22	moved
<b>Name</b>	<b>November Date Closed</b>	<b>Reason</b>
Shutonda Smith	11/1/22	moved
<b>Name</b>	<b>December Date Closed</b>	<b>Reason</b>
Catherine Lane	12/9/22	Moved
<b>Name</b>	<b>January Date Closed</b>	<b>Reason</b>
Sekinah Bethune	1/6/23	voluntary
Ronda Shults	1/20/23	Moving
<b>Name</b>	<b>February Date Closed</b>	<b>Reason</b>
Geneva Humphries	2/7/23	Convert large back to regular
Yvonne Martin	2/24/23	Closed to become a large

**VI. Public Comment**

**VII. Staff Anniversaries - 4<sup>th</sup> Quarter**

<b>2023 Staff Anniversaries (1st Quarter)</b>
<b>January</b> Elise Bishop – 6 years
<b>February</b> Cindy Blakley – 15 years
<b>March</b> Kathi Merino – 8 years Julie Oliver – 22 years

**VIII. Upcoming 2023 Meeting Dates**

- Wednesday, June 21st at 1:30 p.m.
- Wednesday, September 20th at 6:30 p.m.
- Wednesday, December 13th at 1:30 p.m.

**IX. Adjournment**